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North Central District Health Department

- Enfield—31 North Main Street, Enfield, CT 06082 * (860) 745-0383 Fax (860) 745-3188
- Vernon—375 Hartford Turnpike, Room 120, Vernon, CT 06066 * (860) 872-1501 Fax (860) 872 1531
- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
- Stafford—Town Hall, 1 Main Street, Stafford Springs, CT 06076 * (860) 684-5609 Fax (860) 684-1768

Patrice A. Sulik, MPH, R.S.
Director of Health

Board of Directors
REGULAR ANNUAL MEETING
Wednesday, September 14, 2016
NCDHD Headquarters, 31 North Main Street
Enfield, Connecticut
7:00 p.m.

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VERNON TOWN CLERK
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1. CALL TO ORDER/DETERMINATION OF QUORUM
2. APPROVAL OF MINUTES OF AUGUST 10, 2016
3. EXECUTIVE SESSION (if needed)
4. ELECTION OF OFFICERS
5. DIRECTOR OF HEALTH - Monthly Report review with Board of Directors
 - Potential Change to Quickbooks
 - Public Health Nurse
 - Liability Insurance Lines
 - Personnel Policies
 - Building Upgrade and Parking Lot
 - Power Surge Damage
 - Cash Disbursements
 - Monthly Financials
 - Monthly Environmental, Emergency Preparedness and Health Educator Reports
 - Other
6. COMMITTEE UPDATES AND DISCUSSION
 - A. Finance - Maria Whelden, Chair
 - B. Short & Long Term Planning - Ben Rodriguez, Chair
 - C. Capital Improvement Ad Hoc - Mary Ann Turner, Chair
 - D. Personnel Committee - Linda DeGray, Chair
7. NEW BUSINESS
 - A. Approval of Budget Transfer (if needed)
 - B. Progress from Sanitarian I to Sanitarian II
Proposed Motion: *The NCDHD Board of Directors does hereby approve the policy entitled "Criteria for moving from Sanitarian I to Sanitarian II or being hired at Sanitarian II level" relative to the movement of employees between classes, specifically Sanitarian I to Sanitarian II.*
 - C. Fleet Information
 - D. Other
8. Chairperson's Report
9. Next Regular Meeting - October 12, 2016 - NCDHD Vernon Office Conference Room, 375 Hartford Turnpike, Vernon, Connecticut
10. Adjournment

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